



## **MANLY 16FT SKIFF GROUP**

*POLICY DOCUMENT*

## **PHOTOGRAPHY**



# Photography Policy

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## 1. Applicability

All sailors and volunteers involved with sailing at Manly 16ft Skiff Group clubs, Manly 16ft Skiff Sailing Club and St George Sailing Club (“the Club”). This policy does not cater for issues of a non-sailing nature.

## 2. Overview

Images of people and activities on Australian waterways, including sailors and their competitive activities, are one part of Australia’s history and identity. It is in club’s interest that this continues to be the case. However, the increasing use of digital photo and video capture devices has led to concerns about when and where it is legal to take photos, and the role of our club members. This policy outlines the legal status of photography and videography, the circumstances under which photography may be restricted or not permitted and provides guidelines for club members when carrying out their duties.

## 3. Legal Requirements

### 3.1. *Photography in public places*

In Australia, in general there is no law restricting photography of people (including children) in public spaces, so long as, the images are not considered as: Indecent (such as “up skirt” or “down blouse” photographs taken covertly in change rooms, toilets or other invasions of privacy) being used for voyeurism or made for the purpose of observing and visually recording the other person’s private parts.

### 3.2. *Displaying images of children*

From time to time the club may be approached by accredited media outlets or affiliated class associations to provide images of sailing activities in magazines, website etc. If an organization is acquiring an image of a child for display the club will endeavor to follow the below guidelines:

- Obtain permission from the child’s parent/guardian prior to taking the images of a child or young person. The parent can opt out of having their children photographed but should do so clearly and concisely to the club representative requesting the photo.
- Ensure that all concerned are aware of the way in which the image is to be used and how long the image will be displayed.
- If an image is used avoid naming the child. If this is not possible avoid using both a first name and surname.
- Avoid displaying personal information such as residential address, email address or telephone numbers if images are being posted on websites or distributed in publications.
- Do not display information about hobbies, likes/dislikes, school, etc as this information has the potential to be used as grooming tools by pedophiles or other persons.
- Only use appropriate images of the child, relevant to the sport or activity,

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and ensure that the athlete/child is suitably clothed.

- Clearly outline in a written contract to photographers who are contracted or paid to take photos, who will retain the images taken, include arrangements made for negatives, digital file and proofs and outline any restrictions for use and sale.
- Provide details of who to contact and what to do if concerns or complaints of inappropriate image use are raised.

## 4. Guidelines

### 4.1. Club members

If a Club member, parent, coach and or official is aware or is made aware of any person who appears to be taking photographs or video of sailors or members, which might be considered 'unwarranted or obtrusive', that person should seek to notify the club Commodore or their delegate, or Secretary Manager and other relevant club managers or security. Members should endeavor to record the incident and take reasonable steps to remember and record the person's attire and appearance. Also any other identifiable characteristic (for example, car registration should be recorded if possible in the circumstances).

At all times Club members should act calmly and reasonably in approaching any suspicious person. Club members are not entitled or empowered to confiscate, or attempt to confiscate a person's camera

### 4.2. Official club authorisation

From time to time, the club may appoint an official photographer to provide photographic, video and promotional services to the club. All other photographers seeking access to club events must be officially authorized by the Commodore or their delegate, Publicity officer or Junior President (for Junior sailors). This requires the request to be made in writing outlining what purpose the images are to be used for. Such request may require the photographer to provide proof of any relevant 'working with children' accreditation applicable.

Authorisation is granted on the condition that any photograph/film/imagery taken of sailors during or in connection with any Club event may only be used for editorial, training, educational and non-advertising purposes. Any commercial reproduction of photographs (including on-selling of images or forwarding to external organizations) must receive prior written approval by the club Commodore or their delegate, or Secretary Manager representing the board.

Non authorized photographers can take photographs from all publicly accessible areas, for example, footpaths or boardwalks, beachfronts, and on water at any time.

## 5. Conclusion

The above policy guidelines are provided in the interest of balancing the needs of legitimate photographers with the wellbeing of all Club members. The rapid advances in

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digital cameras, mobile phone and internet technologies referred to earlier means that attitudes to what is appropriate and what is inappropriate photography may also change. The club will endeavor to ensure these guidelines are updated from time to time to take into account these changes.

## 6. Authority

This document has been prepared and approved in accordance with the Club Constitution by the Board of Directors.